



## Request for Proposal Questions and Responses

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**Request for Proposal:** Vaccine Equity Grant Initiative

**Proposal Due Date:** Friday, April 09, 2021

All Prospective Proposers: In reference to the proposal solicitation, the following questions and inquiries were submitted, and receive a response from Boston Public Health Commission and Health and Human Services below.

1. Question: Could an applicant have more than one (vaccination) partner?

Answer: Yes

2. Question: Could the lead agency subcontract some of the work?

Answer: Yes, as long as the agency responds "yes" on the three questions related to subrecipient management and monitoring on the financial capability questionnaire. The total amount that can be subcontracted should be capped at 40% of the total award since more than that triggers a high-risk threshold. When submitting financial reports, the agency should be including the copies of the invoices along with all supporting documentation from the subs and those must include a narrative of the subrecipients activities and results.

3. Question: Could an entity be in more than one proposal for the Vaccine Equity Fund?

Answer: Yes

4. If we are able to partner with a local health clinic, how would the vaccines be distributed to this partner?

Answer: The clinical partner has to be able to provide the vaccine.

5. The grant 'background' says that successful applicants would be receiving awards in the region of \$100k-\$250k over the 4-month period. If our proposal is for a value less than \$100k will this make our application inadmissible?

Answer: No

6. Our organization operates multiple sites throughout the city. Can we submit two applications? Each application will target a different Boston neighborhood from the priority list and collaborate with different clinical partners.

Answer: Yes

7. Can the funds be used to provide financial incentives, in the form of cash or gift cards, to encourage vaccinations?

Answer: No