



Neighborhood Trauma Team and Village in Progress Community Support Grants

Division of Violence Prevention

Bureau of Child, Adolescent and Family Health

3/23/2021

I. Request for Quotes (RFQ)

Build Community and Address Trauma and the Impact of COVID
Neighborhood Trauma Team & Village in Progress Community Support Grants

Boston Public Health Commission

Fiscal Year 2021

Provision of contract is contingent on selection of proposal.

II. Background and Overview

The Boston Public Health Commission (BPHC) Division of Violence Prevention (DVP) seeks to award one-time community grants, ranging from \$5,000-\$20,000 to community organizations based in the City of Boston. The purpose of the grants is build community, address trauma, racism, mental health/emotional well-being, and/or the impact COVID-19 has had in Boston, with a focus on communities most impacted by COVID-19 and violence.

This effort is being co-led by the DVP's Neighborhood Trauma Team Network (NTTN) and Violence Intervention and Prevention (also known as Village in Progress) (VIP) Initiative. The NTTN offers a continuum of community response and therapeutic services that attend to the immediate, short-term, and long-term needs of residents impacted by community violence and trauma. VIP works to build community, strengthen neighborhoods' capacity to identify the causes of violence, and harness knowledge to empower them to address them.

The past year has been extraordinarily difficult for many Boston residents, disproportionately so for communities of color. Together we find ourselves struggling with a global pandemic, systemic racism, and community violence. However, we have also seen communities persevere and demonstrate extraordinary resilience.

As part of BPHC's efforts to have an equitable procurement process, BPHC will consider and encourage unrepresentative businesses that includes; Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE), Veteran-owned Business Enterprises (VBE), Service-disabled Veteran-owned Business Enterprises (SDVOBE), Disability-owned Business Enterprise (DOBE), Lesbian Gay Bisexual Transgender Business Enterprises (LGBTBE), and local businesses to apply to this RFQ

III. Scope of Work

The NTTN and VIP Initiative are seeking organizations that can help bring people together to respond to and recover from these traumas in a healthy and sustainable manner. Please share your ideas on how to advance this objective with a modest one-time grant. Proposed activities should address the grant purpose of building community, addressing trauma, racism, mental health/emotional well-being, and/or the impact COVID-19 has had in Boston, with a focus on communities most impacted by COVID-19 and violence. Here are some ideas of what could be funded through these impact grants:

- Trainings, workshops, and other events to support the community's ability to cope with the stresses of COVID-19 and community violence
- Community art projects
- Youth development programs
- Support groups
- Support Boston residents with transportation needs for appointments and other essential activities
- Acquiring technology to support at-home programming
- Purchase personal protective equipment (PPE) and other supplies to help organizations or residents maintain safety from COVID-19
- Art projects
- Other services to support individuals and family

All activities must be carried out within approved public health COVID-19 safety guidelines. BPHC can offer technical assistance on safe implementation.

IV. Project Time Frame

The period of the grants is through June 30, 2021. All awarded funds must be expended by this date (i.e., all supplies/goods must be received and services delivered by June 30). Applications will be reviewed and selected on a rolling basis. However, the last day to apply will be May 1, **2021**. BPHC will respond within two weeks of receiving applications.

V. Budget

Each awarded grant will be between \$5,000-\$20,000.

BPHC retains the final funding decision, including whether to award full or partial funding.

VI. Eligibility Requirements

BPHC will consider proposals that meet the following requirements:

1. Applicant(s) are based within the City of Boston.
2. Boston residents are the primary beneficiary of the proposed project.
3. Proposal must include a project budget.
4. Proposals must be a maximum of three double spaced pages, including program budget.
5. Applicants must be a nonprofit organization. For projects that are led by artists of other individuals, fiscal intermediaries are allowed, or artists
6. All projects must be completed and funds expended by June 25, 2021. **Funds from this grant do not carry over to the next fiscal year and cannot be renewed.**
7. Selected applicants must completed a BPHC standard contract.

Statement

1. *Brief description of proposed project activities, description of residents who will be focus/beneficiaries of it, approximate number of residents who will benefit, who will lead/staff it.*
2. *Proposal must answer least one of the following questions. (300-word maximum):*
 - a. How and with whom will this project build community?
 - b. How will this project support those impacted by community or interpersonal violence?
 - c. How will this project support those impacted by COVID 19?
 - d. How will this project support those impacted by racism?
3. *How will you know your project was successful? (100-word maximum)*
4. *What type of technical assistance or support would you need to implement your project? (100-word maximum)*
5. *What are your qualifications to undertake this project?*
6. *How does the project align with/support existing programs, activities, etc.*
7. *How will project be implemented within COVID safety guidelines (e.g., remote/virtual).*

VII. Informational Sessions:

Interested Applicants are welcome to attend an informational Session

Friday, April 2, 2021 at 1:00PM EST to 2:00PM EST

Please email Efrain Arias at earias@bphc.org to reserve your space and receive a zoom link.

Email Application to: Proposals due to Efrain Arias at
earias@bphc.org

Deadline: Saturday, May 1, 2021 By 5:00PM EST

Vendor Selection This will be a rolling selection period starting 3/23/2021 5:00PM EST and ending once all proposals are reviewed and evaluated after deadline.

Notifications Selected proposals will be contacted via email or phone call

Budget Template

Budget Category	Budget Justification	Amount Requested
Salaries and Wages (name/title/role/amount per hour/number of hours)		
Space Rental		
Supplies (include per unit cost)		
Other (be specific about these costs)		
Subtotal: Direct costs		
Indirect-federally approved rate or maximum of 20% of direct costs.		
Total		