

CHEC Boston

Community Health Education Center



SPRING 2020 COEC Certificate Program

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Boston, MA 02118

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CHEC's COEC Program is a two-part, 80-hour training program that covers core competencies Community Health Workers need to provide effective community outreach and health education work in community-based settings. The training emphasizes skills to prepare CHWs to serve in a variety of functions including culturally appropriate health education and outreach, navigating the health and human service systems, assuring access to services, advocating for individual and community needs, and building individual and community capacity. In addition, the training encourages CHWs to become proficient on health issues affecting diverse communities and introduces them to a public health framework for understanding these issues.

- **To complete the COEC program**, you must attend all CORE sessions and a minimum of 16 hours of health modules. Only CHEC's courses are valid. Outside trainings not accepted.
- **Enrollment is available for:** Community Health Workers and/or volunteers who are currently employed by community health centers, hospital or community based organization that do at least 20 hours a week of Community Health Work. Priority will be given to CHWs employed by Accountable Care Organizations and Behavioral Community Partners
- **You and your supervisor will be held to CHEC's training policies.** Policy Agreement must be obtained, read, and signed by both Community Health Worker and Supervisor prior to or upon registration.
- **Your registration confirmation is valid only** when you have spoken directly (no messages faxed or voicemail messages accepted) to a CHEC staff who will then email you to verify that you will be present at all sessions and arrive no later than 9:45 am to avoid automatic cancellation.

This project is funded by the MassHealth Delivery System Reform Incentive Payment (DSRIP) Statewide Investment program through the Commonwealth of Massachusetts Executive Office of Health and Human Services. The grant program is administered by Commonwealth Corporation.



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Comprehensive Outreach Education Certificate Program (COEC) April - June 2020

SESSIONS	DATE	TIME
1. Capacity Building/Leadership	Wednesday, April 1	9:30 am–1:00 pm
2. Outreach Methods/Strategies Part I	Wednesday, April 1	1:30 pm–4:30 pm
3. Outreach Methods/Strategies Part II	Thursday, April 2	9:30 am–4:00 pm
4. Effective Communication	Monday, April 6	9:30 am–4:00 pm
5. Professional Skills & Conduct	Tuesday, April 14	9:30 am–4:00 pm
6. Public Health Concepts & Approaches	Wednesday, April 15	9:30 am–4:00 pm
7. Cultural Responsiveness	Thursday, April 23	9:30 am - 4:00 pm
8. Client Advocacy/Care Coordination	Monday, April 27	9:30 am–4:00 pm
9. Documentation Part I	Tuesday, April 28	9:30 am–12:30 pm
10. Documentation Part II	Thursday, April 30	9:30 am–12:30 pm
11. Client & Community Assessment	Wednesday, May 6	9:30 am - 4:00 pm
12. Community Organizing	Thursday, May 7	9:30 am–4:00 pm
13. Behavioral Change	Wednesday, May 13	9:30 am–4:00 pm

Please tell us what you do: (check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> <u>educate</u> “hard to reach communities” | <input type="checkbox"/> <u>counsel</u> clients about healthy lifestyles |
| <input type="checkbox"/> <u>connect</u> people to needed services | <input type="checkbox"/> <u>advocate</u> for clients and communities |
| <input type="checkbox"/> <u>navigate</u> clients through health and social services systems | <input type="checkbox"/> <u>inform</u> health care providers about “hard to reach” community needs |

Basic Requirements: (check all that apply)

- Have experience doing community based health work such as an Community Health Worker, Volunteers, Health Advocate or Case Manager.
- Employed by an organization to work at least 20 hours a week doing community health work.
- Have read and signed CHEC’s Trainee Policies & Procedures Agreement prior to or upon registration by you and your supervisor.

SPRING 2020 COEC REGISTRATION FORM

“Meeting People Where They Are...”

For More Information:

Please call CHEC at (617) 534-5181

or email: CHECenter@bphc.org

Coffee and tea is provided plus free parking with validation. Participants must bring their parking ticket for validation.

Participants will be responsible for the entire parking fee if ticket is misplaced, participant arrives late, leaves early or is turned away.

There is no charge for this Certificate Program.



Deadline for registering is March 18, 2020

Date: _____	Name: _____
Job Title: _____	
Telephone: _____	Email: _____
Name of Employer Organization: _____	
Name of Employer Program: _____	
Employer Organization Address: _____	
How many years at this position? _____ Is this position full time or part time? _____	
Supervisor's name: _____	
Telephone: _____	Email: _____
Do you need individual arrangements (i.e., ASL)?: _____	

Photo release: I do/do not give my consent for the release of my photo if needed.
(Please circle one)

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