

David Mulligan, Chairman, called the Board to order in open session.

John Auerbach, Executive Director, outlined the agenda items for the meeting. With the departure of Lisa Scarlett, long time Board secretary, they would have to appoint an interim Board Secretary to perform the duties of secretary while a search was conducted for a permanent replacement. He recommended that the Executive Director's Administrative Assistant, Debra Paul be made Interim Board Secretary.

The Board expressed their appreciation for Ms. Scarlett's long term of service to the City of Boston and the Commission. The Chairman made a motion to appoint Ms. Paul as Interim Board Secretary pursuant to the terms of the vote. The Motion was seconded by Board Member Johnson and unanimously adopted.

John Auerbach noted that his last day as Executive Director is scheduled for March 30, 2007 as he assumes his duties as Commissioner of Public Health for the Commonwealth on April 2, 2007 and therefore an interim Executive Director would be needed until a permanent appointment to the position could be made. He recommended that the Commission's Medical Director and former Board Member Dr. Nancy Norman be appointed Acting Executive Director.

The Board expressed their appreciation for Mr. Auerbach's almost ten years of service and noted that a farewell event for Mr. Auerbach is scheduled for March 30, 2007. The Chairman made a motion to appoint Dr. Nancy Norman as Interim Executive Director pursuant to the terms of the vote prepared by the General Counsel. The Motion was seconded by Board Member Johnson and unanimously adopted.

The Chairman made a motion to convene the Board in Executive Session for the purpose of conducting a preliminary screening to consider and interview an applicant for employment for the position of Executive Director. The motion was seconded by Board Member Cradock and unanimously accepted by the Board. The Chairman announced that the Board would not reconvene in open session and that there would be a brief recess before the executive session.

Chairman David Mulligan called the Executive Session of the Board to order.

The Board members voiced their general concern over the selection process and the short notice the Board had been given with regards to the candidate for the position. Chairman Mulligan offered to bring those concerns to the Mayor.

The Board members discussed the qualifications of Dr. Barbara Ferrer for the position of Executive Director. Several of the Board members commented on their experiences of working with Barbara when she was the Deputy Director of the Commission and that she had a good policy sense, demonstrated good leadership skills and had a lot of creative energy. The consensus was that she'd be comfortable in the position and do an excellent job.

The General Counsel, John M. Townsend, advised the Board with regards to the language of the enabling act concerning the Executive Director and outlined the hiring process.

The Chairman made a motion to make an offer of employment as the Executive Director of the Commission to Dr. Barbara Ferrer, in the form as attached. Board Member Craddock seconded the motion which was unanimously accepted by the Board.

The Chairman directed the General Counsel to draft a suitable contract of employment and circulate it to the Board Members along with salary information for comparable positions. The formal acceptance of the contract and appointment would be scheduled for a future Board meeting.

Chairman Mulligan and Board Member Craddock indicated that they had to leave the meeting and it was agreed that the remaining Board members would conduct the interview with Dr. Ferrer and that Vice-Chair Amaro would make the offer of employment to Dr. Ferrer.

At this time the Board recognized Lisa Scarlett, Board Secretary and presided with an award for her years of dedicated service.

Dr. Ferrer was brought into the room and greeted by the Board. Vice-Chair Amaro announced the Board's vote to Dr. Ferrer, who indicated her willingness to become the Executive Director of the Commission. A general discussion ensued regarding the Dr. Ferrer's vision for the Commission and her desire to work closely with the Board to continue the Commission's innovative work. The Board extended its congratulations to Dr. Ferrer.

Meeting adjourned at 5:15 p.m.