



Request for Proposal Questions and Responses

Request for Proposal: Education and Occupational Training and Employment Services.

Proposal Due Date: Monday, September 16th, 2019

All Prospective Proposers: In reference to the proposal solicitation, the following questions and inquiries were submitted, and receive a response from Boston Public Health Commission below.

1. **Question:** On page 8 of the RFP under VII. Funding it notes "Organizations/Agencies will receive \$300 per month for each enrolled client". Is this \$300 per client per month the total amount received or is this referencing the client stipend?

Answer/: Yes, contracted organizations will be allowed to receive \$300.00 per client per month in the form of billing/reimbursements for enrolled SSYI clients. Please note: Enrollment is determined by a client being enrolled in SSYI case management programming. If the client is not engaged with SSYI case management programming, but is engaged in programming with your agency, that client is not considered Enrolled in SSYI programming. Contracted programs are not eligible to receive reimbursement for clients who are not engaged in SSYI case management.

Please be aware that clients who are participating in SSYI programming and case management receive stipends from SSYI for their participation. As a result, there is no requirement from SSYI that contracted programs issue stipends to SSYI referred clients.

Lastly, no client should be considered eligible for billing/reimbursement unless they have been referred to your program by SSYI and documented approval to bill/receive reimbursement is received by the CBO from SSYI management team. All approvals to bill/reimburse will be dated by SSYI and all billing/reimbursements from contracted CBO's to SSYI will begin on the start date indicated on the referral and approval documentation.

All billing/reimbursement requests must cease when the client either graduates, discontinues attending or is out of programmatic compliance.