

**BOSTON PUBLIC HEALTH COMMISSION**

Boston Emergency Medical Services



**REQUEST FOR QUOTES**

for

Electronic Patient Care Report Computer Hardware

March 29, 2021

## Introduction

The Boston Public Health Commission (BPHC) is issuing a Request For Quotes (RFQ) from qualified respondents for computer hardware to support EMS data entry of electronic patient care reports (ePCRs) in the field.

DEADLINE	
Monday, March 29, 2021 by 5:00 PM ET	RFQ available online at <a href="http://www.bphc.org/RFQ">www.bphc.org/RFQ</a>
Friday, April 2, 2021, by 5:00 PM ET	Deadline to submit questions about the RFQ via email to:  James Salvia Deputy Superintendent salvia@bostonems.org  Subject Title: RFQ Questions – ePCR Hardware
Tuesday, April 6, 2021, by 5:00 PM ET	Responses to questions received posted at <a href="http://www.bphc.org/RFQ">www.bphc.org/RFQ</a>
Friday, April 9, 2021, by 5:00 PM ET	Submit response via email to:  James Salvia Deputy Superintendent salvia@bostonems.org  Subject Title: RFQ Submission – ePCR Hardware

## Background

The Boston Public Health Commission (BPHC) is the local public health department for the city of Boston. BPHC’s mission is to protect, preserve, and promote the health and well-being of all Boston residents, particularly the most vulnerable populations. Boston Emergency Medical Services (Boston EMS), a Bureau of the Boston Public Health Commission, is the City’s municipal 911 pre-hospital provider. Boston EMS has 399 full time uniformed employees who principally operate out of the department’s dispatch operations and 27 frontline ambulances. Members of Boston EMS respond to approximately 125,000 clinical incidents annually. Every patient encounter is documented in an electronic patient care report (ePCR). Boston EMS recently contracted with Stryker for the ePCR application, which is expected to go live this summer. Boston EMS is now seeking mobile computer hardware to support entry of patient records into the Stryker HealthEMS ePCR solution.

BPHC is currently requesting a quote from qualified individuals or firms (“respondents”) for:

- 1) Samsung Galaxy Tab Active Pro tablets
- 2) Car Charger + USB to USB-c 10’ or longer cables
- 3) 10’ replacement USB to USB-c charger cables
- 4) Gambio Johnson 2-in-1 Attachable Keyboards
- 5) Otter Box uniVERSE Protective case for Galaxy Tab Active Pro
- 6) Otter Box Alpha-Pro Pack of 10 – Screen protectors for Samsung Galaxy Tab Active Pro

The Boston Public Health Commission encourages Certified Underrepresented Business Enterprises (CUBEs) to respond to this RFQ. CUBE’s are identified as: Disability-owned Business Enterprise (DOBE), Lesbian Gay Bisexual Transgender-owned Enterprise (LGBTBE), Minority-owned Business Enterprise (MBE), Small Local Businesses Enterprise (SLBE), Women-owned Business Enterprise (WBE), Veteran-owned Business Enterprise (VBE).

## Scope of Work

Responses submitted should address the respondent's ability to provide all four of the following computer hardware items in quantities listed, by June 30<sup>th</sup>, 2021, with the ability to continue providing an estimated 25 (each) per year for the remaining years of the contract.

- 1) Qty: Up to 300 Samsung Tablets Model SM-T547UZZKAXAA Galaxy Tab Active Pro SM-T547UZZKAXAA
- 2) Qty: Up to 100 Car Charger + USB to USB-c 10' or longer cable included
- 3) Qty: Up to 300 10' replacement USB to USB-c charger cables
- 4) Qty: Up to 100 Gambio Johnson GJ-7160-1450-00: 2-in-1 Attachable Keyboard for the Samsung Galaxy Tab Active Pro Tablet
- 5) Qty: Up to 150 Otter Box uniVERSE Protective case for Galaxy Tab Active Pro
- 6) Qty: Up to 25 Otter Box Alpha-Pro Pack of 10 – Screen protectors for Samsung Galaxy Tab Active Pro

Response should include the following information:

1. Unit price for each item
2. Respondents ability to deliver all hardware to Boston EMS Headquarters (785 Albany Street, Boston MA 02118), by June 30<sup>th</sup>, 2021.
3. Standard lead time, from order to equipment arrival.
4. Ability to sustain equipment delivery for future years, including newer compatible models, as approved by Boston EMS.
5. How product defects and damage to products will be handled.
6. Company history, qualifications and prior experience associated with comparable services.
7. Three references of comparable size with contracts for similar scope of work.

Boston EMS anticipates a 3-year contract with two 1-year extension options, for a total of up to 5 years.

## Submission Instructions

Respondents must submit their response via email to:

James Salvia  
Deputy Superintendent  
salvia@bostonems.org

Response format:

1. Submit response as a single document in PDF format
2. Include respondent's name and "RFQ Submission – ePCR Hardware" in the PDF filename

Responses should include the items listed below:

1. A written description of how respondent will address all components outlined in the scope of work.
2. A full description of the qualifications of the respondent.
3. Three references

This RFQ is for planning purposes only and shall not be construed as a solicitation or as an obligation on the part of BPHC to award a contract or pay for preparations of any information submitted, however, this RFQ may result in the award of a contract to a qualified respondent.

All responses to this RFQ will be public record under the Massachusetts' Public Records Law, Mass. Gen. L. ch. 66 s. 10, regardless of confidentiality notices to the contrary.

**Responses must be received no later than Friday, April 9, 2021 by 5:00 PM ET. Responses received after this date and time will not be considered.**