

Administration and Finance
Information and Technology Service



Request for Bids
112 Southampton Wireless Project
Bid No. SH-005-22

05/13/2021

I. Overview

The Boston Public Health Commission (BPHC) is the local public health department for the City of Boston. BPHC's mission is to protect, preserve, and promote the health and well-being of all Boston residents, particularly the most vulnerable.

As part of BPHC's efforts to have an equitable procurement process, BPHC will consider and encourage unrepresentative businesses that includes Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE), Veteran-owned Business Enterprises (VBE), Disability-owned Business Enterprise (DOBE), Lesbian Gay Bisexual Transgender Business Enterprises (LGBTBE), and local businesses to apply to this RFB.

The Information Technology Services Department invites competent persons, firms or corporations to apply for a request for bids for the replacement, configuration and installation of Cisco network infrastructure equipment and to perform such work in coordination with BPHC Officials as it relates to the enclosed Scope of Work.

Invitation to interested, responsible and competent persons or firms engaged as cisco-meraki authorized reseller to apply and respond to a request for bids for the Boston public health commission. Copies of the application and related contact documents may be obtained online at: www.bphc.org/RFP on or after 5/13/21.

2 SEALED BIDS AND 1 ELECTRONIC BID VIA EMAIL (JBEERS@BPHC.ORG) MUST BE SUBMITTED DIRECTLY TO:

INFORMATIONAL TECHNOLOGY SERVICES OF THE BOSTON PUBLIC HEALTH COMMISSION 1010 Massachusetts Avenue, 2nd Floor, Boston, MA 02118.

Applications must be in a sealed envelope. The front of the envelope must be labeled "112 Southampton Wireless Project".

Submission for such work will be accepted until 5/31/21 4:00pm EST

LATE BIDS WILL NOT BE ACCEPTED.

II. Scope of Work

Perform Pre and Post Wireless Assessment for entire 112 Southampton Facility. Install Meraki MR56 Wi-Fi throughout the 112 Southampton Facility. The install should entail Cat 6A cabling, Patch Panels, Cisco 9300 Switches, mounting of the Meraki Wi-Fi devices with configuration of all equipment.

The vendor will configure the equipment using existing network and wireless standards that are in place. Wireless devices will be setup with 2 SSID's one for internal access and one for shared public use.

- a. Supply and install CAT 6a cabling to all Wireless AP's.
- b. Supply, Mount and Configure all Meraki MR56 Access Points.
- c. Supply and install all Patch Panels as needed.
- d. Supply and install any needed Cisco 9300 Switches.
- e. Design and determine number of Meraki Wireless AP's through out facility.

End of Scope

III. RFB Timeline

Wednesday, May 12, 2021	RFB Legal Notice publication in The Boston Globe
Thursday, May 13, 2021	RFB available online at www.bphc.org/RFP by 10:00AM EST
Wednesday, May 19, 2021	Onsite walk through at 1:00 PM EST Project location: 112 Southampton St., Boston MA 02118
Wednesday, May 26, 2021	Questions due via email by 5:00 PM EST to: Jeff Beers at email- JBeers@BPHC.Org Subject – 112 Wireless Project
Friday, May 28, 2021	Responses to questions available for viewing on www.bphc.org/RFP by 5:00 PM EST
Monday, May 31, 2021	RFB due by 4:00 PM EST – 2 sealed bids per company and 1 Electronic Bid Via Email (JBEERS@BPHC.ORG) should be sent to: Boston Public Health Commission c/o ITS Department 1010 Massachusetts Avenue, 2nd Floor Boston, MA 02118 NO EXCEPTIONS TO THIS DEADLINE
June 2021	Notification of Decision: Desired date to award. BPHC has the discretion to extend this time period without notice to the proposers. All bids shall remain valid and open for a period of one hundred twenty (120) days from the bid submission date unless a proposer notifies BPHC of its withdrawal.

IV. Minimum Qualifications

Bidders must possess the following qualifications for each role and assignment as indicated:

1. All prevailing wage laws will apply. The BPHC reserves the right to disqualify any or all bids based on either price or past performance.
2. Any person submitting a bid for, or signing a contract to work on, a public building or public works project must certify under pains and penalties of perjury that he or she is able to furnish labor in harmony with all other elements of labor employed on the work and that all employees employed on the worksite, or in subject to the bid; And have successfully completed at least ten hours of OSHA approved training
3. All Bidders must comply with the mandatory site visit, 112 Southampton St, Boston MA. Failure to attend a site visit shall result in disqualification. BPHC reserves the right to accommodate make-up site visits.
4. Information Technology Services is not responsible for the UPS, or other delivery arrangements delays. Contractor is the sole responsible of submitting bids to the Awarding Authority in time/ no exceptions.
5. 5% Bid deposit submissions are not required for this project.
6. DCAM certification submissions are required for this project.
7. Contractor shall be insured. A Certificate of insurance shall be produced during contractual documentation, and the Boston Public Health Commission shall be named on certificate. Contractor is required to submit Payment & Performance Bond in the amount of 100% the proposed work at the time of contractual documentation is requested.
8. 2 sealed bids per company and 1 Electronic Bid Via Email (JBEERS@BPHC.ORG) should be sent to:

Boston Public Health Commission c/o ITS Department
1010 Massachusetts Avenue, 2nd Floor
Boston, MA 02118
By 5/31/21 4:00pm

* The Boston Public Health Commission is not responsible for mailing delays, please send bids out in advance to arrive by the specified date.

FAILURE TO FOLLOW THE ABOVE WILL DISQUALIFY ANY BID SUBMISSIONS.

IV. Instructions to Bidders

Prevailing Wages

Bidders are hereby notified that this project is subjected to M.G.L. C.149 s.27 and in accordance contractors must pay prevailing wages as set by the Commissioner of Labor and Industries. Prevailing Wages schedules attached.

Payment Bond

Bidders are hereby notified that a payment bond of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Awarding Authority, and in the sum of 100% of the contract price will be required of the successful bidder

Bid Deposit

Bidders are hereby notified that bid deposits must be 5% of his/her bid, and shall be in the form of a bid bond, or certified check, treasurer's check, or cashier's check made payable to the Boston Public Health Commission

Insurance Requirements

1. Commercial General Liability Coverage and Limits:

Do not restrict the coverage provided in the form by any endorsement including: Premises-operations, personal injury-advertising injury, product liability- completed operations, and contractual liability.

Limits:

General aggregate – Per project \$ 1,000,000.00

Products/Completed Operations Aggregate – Per Project \$ 1,000,000.00

Personal and advertising Injury \$ 1,000,000.00

Each Occurrence \$ 1,000,000.00

Fire Damage Legal Liability \$ 50,000.00

Medical Expenses (each individual) \$ 10,000.00

Additional Insured: Owner shall be added as an additional insured.

2. Workers Compensation & Employers Liability Coverage and Limits: Workers Compensation:

Statutory coverage for all States of Operation. Employer Liability:

Each Accident: \$ 1,000,000.00

Aggregate for Disease \$ 1,000,000.00

Disease for Employee \$ 1,000,000.00

3. Commercial Automobile Liability Coverage and Limits:

Provide coverage for all owned, non-owned, leased and hired vehicles. Bodily Injury-Property Damage, Combined Single Limit: \$ 1,000,000.00

4. Commercial Umbrella Coverage and Limits:

Each Occurrence \$ 5,000,000.00
Annual Aggregate per project \$ 5,000,000.00

Bidding Documents

- I. Bid Form
- II. Wage Rates
- III. DCAMM Certificate
- IV. 100% Payment and Performance Bond
- V. 5% Bid Bond
- VI. Sub Systems locations

V. Submission Instructions

Please submit your Proposal before *Monday, May 31, 2021 due by 4:00 PM*—: 2 sealed bids per company and 1 Electronic Bid Via Email (JBEERS@BPHC.ORG) should be sent to

Boston Public Health Commission
Attention: Information & Technology Services
1010 Massachusetts Avenue, Floor 2
Boston, MA 02118

Clearly mark Envelope or Box:

- 1) Company Name and Address
- 2) *“RFB for 112 Southamptn Wireless Project”*

NO EXCEPTIONS TO THIS DEADLINE, May 31, 2021 by 4:00PM