Nail Salon Ventilation Checklist

The Boston Public Health Commission’s Nail Salon Regulation, passed in 2013, indicates the following:
1. All new nail salons (applying for a permit for the first time after October 17, 2013) must immediately comply with the ventilation rate specifications set forth in the version of the International Mechanical Code incorporated into the State Building Code at 780 CMR 28 and 271 CMR 6. At the time of this printing that is the 2015 International Mechanical Code, Table 403.3. Please check the Building Code for any updates.
2. All salons who have been permitted by the Boston Public Health Commission for the first time prior to October 17, 2013 must comply with this by October 17, 2018.

To learn more about the 2015 International Mechanical Code’s requirements for nail and beauty salons, please visit the following link:

Instructions:
1. This form must be completed and stamped by a licensed Mechanical Engineer.
   a. To check whether someone is licensed, visit the Commonwealth of Massachusetts’ eLicensing and ePermitting Portal at https://elicensing.state.ma.us/CitizenAccess/_SearchaLicense.htm
2. You must complete this checklist with a licensed Mechanical Engineer if:
   a. You checked the first option (“Ventilation Complies”) on the nail salon permit application,
   b. You have not already completed/submitted this form, and/or
   c. You have submitted this form in the past but it has not been accepted.
3. After acceptance, you do not need to submit this form again.
4. With this form, please attach a copy of the Mechanical Engineer’s report that shows that the ventilation system meets the minimum requirements indicated for nail and beauty salons in the 2015 International Mechanical Code Table 403.3.

Please submit this form and the Engineer’s Report, and return both to:

Environmental Health Office
ATTN: Nail Salon Ventilation
Boston Public Health Commission
1010 Massachusetts Avenue, 2nd Floor
Boston, MA 02118
Nail Salon Ventilation Checklist

The following must be completed by a licensed Mechanical Engineer:

<table>
<thead>
<tr>
<th>Engineer Name:</th>
<th>Business Name:</th>
<th>Phone Number:</th>
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Business Address:

Salon Name: ________________________________________________________________

Salon Address:  ________________________________________________________________

Salon Square Footage: _____________

As per the International Mechanical Code of 2015, Table 403.3 and applicable footnotes for beauty and nail salons, the salon’s ventilation system must meet all IMC requirements, such as the following:

☐ Ventilation tables or other systems that capture the contaminants and odors at their source (the point of service – manicure table or pedicure chair) and are capable of exhausting a minimum of 50 CFM per station. (IMC Table 403.3, footnote h)

☐ Mechanical ventilation system exhausts fumes and dust directly to the exterior of the building at a rate is 0.6 CFM/FT².
  ○ Exhaust Fan Capacity: ____

☐ Make-up air is present throughout the system at a rate of 0.12 CFM/FT² + 20 CFM/occupant.
  ○ Intake Fan Capacity: ____

☐ Make-up air and exhaust air ducts are separate; there is no mixing, recirculating, or partial make-up air as per Section 403.2.1, Item 3 of the International Mechanical Code.

It is the mechanical engineer’s responsibility to review, understand, and apply the IMC. Your stamp certifies under pains and penalties of perjury that the above information is true and accurate.

[Signature]

Salon Owner Signature  Date

Print Name

Date completed:

Submit with salon permit application