



LOCATION AND SALES OF TOBACCO PRODUCTS
RETAIL ESTABLISHMENT
OWNER / OPERATOR STATEMENT

This Statement must be completed and returned with your Permit Application, Fee, and copy of your DOR Cigarette Retailer's License Form CT-3A (or other proof thereof).

1. I have read and I understand all sections of the Boston City Ordinance *Limiting Tobacco Access by Youth*.

Initials

2. I understand that it is against the law to sell cigarettes or any tobacco product to anyone under 18 years of age; regardless of how old the person looks.

Initials

3. I understand that the City, State, and Federal laws require businesses to establish positive proof of age before selling tobacco to any customer under 27 years of age. This means that the clerk must ask for and see identification proving the person is at least 18 years of age.

Initials

4. I understand that the owner/operator of a business holding a tobacco sales permit will be held responsible for any and all violations of Boston regulations controlling the sale of tobacco products.

Initials

5. I understand that the Boston Tobacco Control and Prevention Program (BTCP) will conduct frequent and unannounced compliance checks of my business to ensure that minors are unable to purchase tobacco from my place of business. This means:

- a. BTCP will send minors into my establishment to attempt the purchase of tobacco.
- b. These minors may or may not look 18 years of age.
- c. These minors may or may not respond truthfully when asked their age.
- d. BTCP will conduct these compliance checks on all tobacco merchants, regardless of their type of business.

Initials

6. I understand that, under no circumstances will the minors employed by BTCP return to the establishment while the citation is issued.

Initials

7. I understand that the BTCP may conduct unannounced inspections of my business to ensure compliance with all other legal requirements concerning the sale and display of tobacco products.

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8. I understand that other government agencies, such as the Food and Drug Administration or the State Attorney General's Office, may conduct additional compliance checks of my place of business.

Initials

9. I understand that if I am caught selling tobacco to minors, I will be issued a fine pursuant to City Ordinance. BTCP staff will make an effort to issue the citation within two business days of the offense by hand delivery, or within 15 business days by mail. No warnings will be issued.

Initials

10. I understand that the Boston City Ordinance prohibits the sale of single cigarettes (loosies). If I am caught selling single cigarettes, I will be fined.

Initials

11. I understand that the Boston City Ordinance requires the posting of signage provided by BTCP. Additional signs are permissible. However, failure to post the required sign may result in a fine or suspension of my permit.

Initials

12. I understand that I must require all employees who sell cigarettes to complete and sign a copy of the Employee Agreement provided by BTCP. I must keep a copy of these completed affidavits on premises and available for inspection at all times. Failure to do so may result in a fine or suspension of my permit.

Initials

By signing this form, I acknowledge that I have read and understand all of the above statements. I further understand that failure to abide by these conditions, as well as all of the requirements of the Boston City Ordinance *Limiting Tobacco Access by Youth*, may jeopardize my *Permit for Location and Sales of Tobacco Products*.

Signature of Owner/Operator

Date

Establishment Name

Address 1

Address 2

City

State

Zip