

Questions Submitted Regarding the Smoke Free Homes Funding Opportunity due 12/15/10

1. What exactly is the reporting period towards progress on goals? Or should progress reports be included in our monthly invoices? Are the invoices and progress reports separate?
Progress reports and invoices are due by the 5th of each month
2. The response page asks about our process for ensuring that buildings remain smoke free after the grant period. How will BPHC monitor this? Do we need to indicate other potential sources of funding that we will seek after the grant period?
Presumably, transitioning buildings to smoke free entail start up costs (educational materials, staff time, referrals to cessation services, altering leases, signage). Being smoke free tends to save money, not cost money so it is not necessary to indicate ongoing funding sources. The building is intended to remain smoke free for future lease renewals.
3. How quickly will grantees be reimbursed for expenses?
Once the contracts are all signed and a PO is set up, reimbursement occurs on a monthly basis
4. What are some examples of things that cannot be reimbursed during the duration of our awareness campaign?
When you submit an initial budget we can work with you if there are any items of concern to us.
5. How does the BPHC envision organizations collaborating or working together? If more than one collaborator applies, will each collaborator receive separate grants or will the funding be combined (ie: if two organizations apply that are working together, is the maximum they can receive together \$20,000 or can they each receive a maximum of \$20,000)?
There are no explicit requirements for collaboration other than attending meetings together. Each applicant can apply for up to \$20,000.
6. How long is the grant period? When does it start?
Applications are due by December 15, 2010. Once organizations are selected, we will work to finalize subcontracts. The grant period for the grantees begins when the subcontract is signed. Our grant period ends March of 2012. However, we hope that the majority of the work will be done well ahead of that.
7. What if the units cannot become smoke free until after the end of the grant period?
We understand that there are scenarios in which all or some units will not come "on-line" as smoke free until after the end of the grant period. This is allowable under the grant. An example of this may be that lease renewals are timed after the end of the grant. Another example may be in cases where housing is being built or remodeled and tenants will not be moving into these units until a later date.
8. Will the money be awarded per fiscal year?
No, money is awarded for the duration of the grant period which begins when contracts are fully executed and ends in March 2012.