



**BOSTON PUBLIC HEALTH COMMISSION  
ENVIRONMENTAL HEALTH OFFICE**

**GUIDELINES FOR DIFFERENTIATING ASBESTOS ABATEMENT PROJECTS  
REQUIRING A PLAN (4 PAGE) APPLICATION FROM THOSE REQUIRING A  
NOTICE (1 PAGE) APPLICATION**

The Boston Public Health Commission, Environmental Health Office utilizes two types of applications for asbestos abatement project permits. These are a **1 page application know as a Notice** application and a **4 page application know as a Plan** application. The Plan application requires more detail from the asbestos abatement contractor with regards to the work practices to be used and the specifications of the individual job. This Plan application is required by the Office of Environmental Health for all projects which involve an added level of risk to the general public or particularly vulnerable populations, such as children.

The following is a list of project types which require a Plan application. This list does not include all possible job types requiring a plan and thus you should follow the basic rule of thumb that if there are beds present anywhere in the building (not just in the immediate work area) the project will require a Plan application. Additionally, a Plan application will always be sufficient, even if the project only requires a Notice.

**Common Types of Projects Requiring a Plan Application:**

- Private residences
- Elementary, middle, and high schools or any other schools subject to AHERA
- College dormitories
- Hospital buildings with patient care areas (even if the work is in the basement and the patients are on the 20th floor)
- Hotels
- Apartment buildings (even in common areas and basements)
- Buildings/units being renovated for future use as housing
- Day care centers
- Any facility under an Environmental Health Office Abatement Order

Please feel free to contact the Environmental Health Office at (617) 534-5966 weekdays from 9 AM to 5 PM if you should have any questions regarding this issue of when to use the 4-page Plan application versus the 1-page Notice.