



Guidelines For Calculating The Asbestos Abatement Project Permit Application Fee

The permit fee for each asbestos abatement project application is calculated based on the cost of the job – the amount the contractor is charging the site owner/responsible party to perform the work. The job cost is only that associated with the asbestos related portion of the project. If the entire contract calls for the removal of asbestos and the subsequent renovation of a property, use only the asbestos removal and disposal portion of the contract price, not the entire contract. Enter this amount on line 1 of the permit fee box on the upper left hand side of the application form. A sample of this box is shown below:

1. Enter Total Cost of Asbestos Project	\$ _____
<u>DETERMINATION OF ASBESTOS PERMIT FEE</u>	
2. If line 1 is \$7,500 or less, your permit fee is -	<u>\$75.00</u>
3. If line 1 is over \$7,500, multiply any amount up To \$100,000 by 0.01.....	_____
4. If line 1 is over \$1,000, multiply the amount over the first \$100,000 by 0.007.....	_____
5. Add lines 3 and 4, This is your permit fee -	_____

If the amount you entered on line one is \$7,500 or less, there is a flat fee of \$75 for the permit as shown on line 2 of the box, you do not need to complete the rest of the box. **The permit fee will never be less than \$75.**

If the amount you entered on line 1 is greater than \$7,500 but not more than \$100,000, the permit fee is 1% of the project cost. Multiply the amount on line 1 by 0.01 to calculate your permit fee. For example, if the cost of the asbestos abatement project was \$90,000 the permit fee would be \$900 and is calculated like this:

1. Enter Total Cost of Asbestos Project	\$ <u>90,000</u>
<u>DETERMINATION OF ASBESTOS PERMIT FEE</u>	
2. If line 1 is \$7,500 or less, your permit fee is -	<u>\$75.00</u>
3. If line 1 is over \$7,500, multiply any amount up To \$100,000 by 0.01.....	<u>\$900.00</u>
4. If line 1 is over \$1,000, multiply the amount over the first \$100,000 by 0.007.....	<u>\$0.00</u>
5. Add lines 3 and 4, This is your permit fee -	<u>\$900.00</u>

Project cost = \$90,000

Project cost is over \$7,500 – **ignore this line**

\$90,000 (project cost) times 0.01 (1%) = \$900

Project is less than \$100,000 – this line is \$0

\$900 (line 3) + \$0 (line 4) = \$900 (total permit fee)

If the amount you entered on line 1 is greater than \$100,000 the procedure is a little different. The permit fee is calculated based on 1% of the first \$100,000 of the job cost, but only 0.7% of any job cost over \$100,000. For example, if the cost of the asbestos abatement project is \$200,000 the permit fee for the project would be \$1,700 as calculated below:

1. Enter Total Cost of Asbestos Project	\$ 200,000
<u>DETERMINATION OF ASBESTOS PERMIT FEE</u>	
2. If line 1 is \$7,500 or less, your permit fee is -	<u>\$75.00</u>
3. If line 1 is over \$7,500, multiply any amount up To \$100,000 by 0.01.....	<u>\$1,000</u>
4. If line 1 is over \$100,000, multiply the amount over the first \$100,000 by 0.007.....	<u>\$700</u>
5. Add lines 3 and 4, This is your permit fee -	<u>\$1,700</u>

Project cost = \$200,000

Project cost is over \$5,000 – **ignore this line**

\$100,000 (first \$100,000 of project cost) times 0.01(1%) = \$1,000

\$100,000 (amount over first \$100,000) times 0.007 (0.7%) = \$700

\$1,000 (line 3) + \$700 (line 4) = **\$1,700 (total)**

Common mistakes to avoid:

1. Do not add the \$75 from line 2 when calculating permit fees for projects over \$7,500. The permit fee in the first example is \$900, not \$950.
2. When calculating the permit fee for a large job (over \$100,000) only multiply the first \$100,000 by 0.01, not the entire costs. The permit fee in the second example is \$1,700, not \$2,000.
3. Only multiply the amount of the project costs over \$100,000 by 0.007, not the entire costs of the project. In the second example, the permit fee is correct at \$1,700, not \$1,400 as you would get by simply multiplying the entire job cost by 0.007.
4. In the case of a single contract for multiple buildings on a site (such as an apartment complex development) where the DEP requires a separate notification for each building under a different sticker number, you must apply for and receive a separate EHO asbestos abatement permit corresponding to each DEP sticker. Calculate the permit fee for each application/building by taking the total contract cost for the project (to do all buildings) and dividing it by the number of buildings (or proportionately based on the amount of asbestos in each building) to determine the project cost to enter onto line 1 of each application, then calculate the fee for each application based on this amount. For example, a project in 4 buildings of a development requires 4 separate DEP stickers and therefore 4 separate EHO permits. If the total project cost is \$20,000 then the cost for each permit application is \$5,000 (\$20,000 divided by 4) resulting in a permit fee of \$75 for each building or a total of \$300. Don't use the full project cost for calculating the permit fee for each sub-part for a total of \$800.
5. Remember that the permit fee is based only on the cost of the asbestos abatement project to the client. Do not include other portions of a larger job (plumbing work, general demolition of no-asbestos material, etc.) when entering the project cost for calculating the permit fee.