

BOSTON PUBLIC HEALTH COMMISSION

JOB TITLE: Social Worker I POSITION#: 50038028

PROGRAM: Connecting Families to School

LOCATION: 1010 Mass Ave

SUPERVISOR: Program Manager

SALARY: Gr 10: \$654.06 – 766.33 weekly DOE

HOURS: 35 hrs/week; flexible hours, some evenings and weekends required

DUTIES:

Responsible for provision of a range of services to client caseload including: home visits, administering assessment tools and development/implementation of treatment plans.

Coordinate and facilitate workshops and training to school-age children, parents and educators as needed.

Manages client records, develop referral resources, provide case-management on issues around housing, benefits, physical and emotional health referrals, and legal services.

Attends and represents the program at BPS related meetings.

Serve as team member and liaison to various agencies and programs.

Participates in outreach activities, collaborations, case finding strategies and case management.

Works with families using a strengthen-based model service-delivery model.

Adheres to program protocols, standards and policies.

Performs other duties as required.

MINIMUM QUALIFICATIONS:

BA/BS required, Masters Degree in Social Work preferred, with 2 to 5 years social work experience in maternal and child health issues within a multi-cultural, multi-ethnic, urban environment in a multi-disciplinary program.

Experience working with different ethnic groups.

Strong experience with parents and elementary age children.

Prior social work experience preferred.

Background in facilitating group trainings or workshops required.

Knowledge of Boston Public Schools.

Strong case management skills and experience are necessary.

Good written and oral communication skills a must.

Good interpersonal skills a must.

Bilingual preferred.

This position requires direct client/patient contact and as a result of such direct contact, certain immunizations will be recommended and/or required prior to commencement of employment duties.

A Criminal Offenders Records Information request must be completed for this position. However, a record is not an automatic bar to employment but is reviewed in relation to the job applied for.

Boston Residency Required, or willingness to relocate.

REQ#: PHC 2991